## Bharati Vidyapeeth's

## New Law College, Sangli

# Procedure and Policies about maintenance of Physical, Academic and Support facilities in the College

#### 1. Physical facilities-

It includes all physical facilities provided in college and its campus. Building, its fixtures, infrastructures in office, classrooms and other rooms etc are major portions for maintenance. These facilities include water cooler & purifier, Telephone services, Internet services & wi-fi, lifts, security, CCTV, fire safety provisions etc. The college development committee prepare plans and policies which are submitted to Management Body of college to allocate and sanction budgetary provisions. Maintenance and accessories etc are decided at Principal level with the approval of regional director of management. Most of the maintenance services are provided by the external agencies such as security, computers maintenance, Gymkhana, maintenance of hardware etc under AMC with the college or Management body of the college. The parent institution i.e. Bharati Vidyapeeth, Pune has contracted external agencies for the provision of maintenance services in the college. All the infrastructural facilities are provided and maintained in accordance with the norms of Bar Council of India, University Grants Commission, Government of Maharashtra and affiliating Shivaji University Kolhapur.

#### 2. Academic facilities-

It includes facilities relating to teaching-learning, internal exam, evaluation, academic activities for staff and students, library services, internet facilities, computer lab, etc. Internal Quality Assurance Cell (IQAC) of the college, College Development Committee (CDC) and other statutory committees are responsible to develop and to provide academic facilities to staff and students. The requisitions for this kind of facilities are to be forwarded to the Management by the principal and after approval for the same such facilities are made available. They are planned at college level and budgetary approval and sanctions are provided by Management of college. The Academic Facilities are provided and maintained in accordance with the norms of Bar Council of India, University Grants Commission, Government of Maharashtra and affiliating Shivaji University Kolhapur.

# 3. Support Facilities-

The Academic Facilities are provided and maintained in accordance with the norms of Bar Council of India, University Grants Commission, Government of Maharashtra and affiliating Shivaji University Kolhapur. It includes secondary and supplementary facilities relating to infrastructure, teaching-learning, admission, examination, library, ICT, Internet etc. Most of the policies are decided at CDC level and expenses are taken care of by Management of college.

# 4. RTI & other issues-

The RTI issues are handled in accordance with the RTI Act, Rules and norms of Bar Council of India, University Grants Commission, Government of Maharashtra and affiliating Shivaji University Kolhapur. If any stakeholders has any issue about infrastructure, facilities etc of college, it can be raised to Principal or Regional Director and if not resolved, it can be put before Management of the college. College has appointed Information Officer and Appellate Authority in college for any public information of college about RTI and final appeal may go to Management of college.

Principal